

# Drachenwald

## Covid-19 Event and Meeting Guidelines

Updated August 16, 2021

This document provides information and recommendations for Drachenwald's SCA groups to use when holding in-person meetings and events. While there is a variety of useful information below, groups should always first follow regional rules or laws regarding group gatherings. Groups may add additional event or meeting rules, such as having sign-in sheets for contact tracing if it does not go against any regional rules or laws for such actions.

### Meeting and Event Scheduling

There are no additional restrictions or rules for holding SCA group meetings or events per SCA rules. Activities should continue to be scheduled as per SCA Corpora and Drachenwald rules with local events approved first by a group seneschal. Any group may register meetings and events for publication on the Drachenwald web site by filling out a form here: <https://drachenwald.sca.org/events/calendar-add/> This also submits the activity automatically to the Dragon's Tale Kingdom newsletter. Specific event rules related to Covid-19 precautions should be included in any event or meeting announcement when possible.

### Guidelines for In-person Activities

#### General rules for attendees

- A. Do not attend an in-person activity if you are experiencing any of the symptoms of COVID-19.
- B. If you have an underlying condition which increases your risk if you contract COVID-19, you should strongly consider your own health and safety before attending an in-person event.

#### General rules for organizers

- C. Activity organizers should consult and follow their own country or region requirements about group meeting restrictions, especially regarding the maximum number of participants. These should be applied to fighter practices, local A&S activities, camping and other in-person events. Organizers should also keep up-to-date with changes to government policy regarding group gatherings.
- D. Inform attendees in advance of any special requirements for attending an activity. This may include using social distancing, special seating to accommodate social distancing, face-covering rules and any food and drink restrictions.
- E. Have as many activities outdoors as possible.

## Indicators for physical contact comfort

Tokens, wristbands or buttons indicating your level of physical contact comfort may not be given out at the event gate or event sign-in. Event staff should not distribute these types of indicators. They may be made available at an event, but these items cannot be offered in any way that makes it appear that their use is anything other than voluntary.

## Recommendations

### Recommendations for meeting and event organizers

Below are some additional suggestions that meeting and event organizers may wish to follow.

1. Keep sign-in sheets of all participants for an activity.
  - a. Sign-in sheets should be kept by the activity organizer or branch seneschal for up to 60 days after the activity as they may be used for contact tracing if needed.
  - b. Sign-in sheets should include an attendee's full legal name, SCA name and current contact information (phone number or/and email address).
  - c. Minors should be signed in under their parent's contact information.
  - d. Attendees need to be informed that these sign-in sheets will be kept as event records.
2. For events or meetings longer than 4 hours:
  - a. Post signs at any check in table and around public spaces listing any social distancing, face covering or contact rules.
  - b. Provide hand sanitizer in public areas and kitchens.
  - c. Establish a special team to routinely clean public areas every 2-3 hours, disinfecting objects and surfaces that are touched regularly. This includes bathrooms and toilets.
  - d. Provide paper towels or towel dispensers for hand drying in toilets - no group towels.

### Recommendations for martial activities (Including fighter practices)

Keep in mind that training should be conducted in a safe way so the steps you take keep not only you but the whole martial community as healthy as possible.

- If you have symptoms of COVID-19 (coughing, sneezing, runny nose) stay at home
- Avoid using group showers as much as possible
- Change as far as possible from others outdoors or at home first
- Exercises should be done outdoors
- Wash your hands before and after training
- Do not share equipment with each other
- Customize the workouts so that close contact is avoided as much as possible
- Keep up to date with the recommendations and restrictions published for your country or local community. Just because something is not included in the list of things you should not do, does not mean that you should do it.

## Recommendations for food and drink handling

Although it is very unlikely that COVID-19 is transmitted through food or food packaging, as a matter of good hygiene practice, the following are recommendations for food and drink handling.

- Anyone handling food should wash their hands frequently with soap and water for at least 20 seconds. This should be done routinely, including:
  - Before and after handling food (cooks and servers)
  - When moving between different areas of the meeting or event site (i.e. kitchen and dining area)
- After blowing your nose, coughing or sneezing. Coughs and sneezes should be caught in a tissue or the crook of your elbow.
- Food distribution - please follow your regional guidelines for any extra Covid-19 food handling measures, including how food and drink may be distributed.

## Questions?

If you are unsure of how to hold an event or meeting and wish to discuss how to do this, contact your Regional Seneschal, the Kingdom Seneschal ([seneschal@drachenwald.sca.org](mailto:seneschal@drachenwald.sca.org)) or the head of your local SCA affiliate organization.

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